Podiatry Institute Cadaver Surgery Course Information

Thank you for your interest in attending one of our Cadaver Surgery Courses. Below you will find some helpful information about the course and the area.

Cancellation Policy:

Deposits are nonrefundable. All cancellations must be received 2 weeks prior to the course. Cancellations received prior to 2 weeks will be allowed to transfer the full amount to a later course or have a refund minus the deposit applied to the credit card. Cancellations received less than 2 weeks prior are transferable less the deposit.

Course Location:

All of the Podiatry Institute's Cadaver Surgery Courses take place at our office located on the campus of DeKalb Medical Center in Decatur, Georgia. Decatur is located east of Atlanta and is only 30-40 minutes from the Atlanta airport.

The Podiatry Institute 2675 N Decatur Rd Ste 309 Decatur, GA 30033

Dress Code:

Closed-toe shoes and a lab coat are required. The majority of the time you will be in scrubs. You may bring your own or use ours. When not in scrubs the dress code is casual to business casual i.e. khakis and a nice shirt (no shorts and flip flops please).

Airport: Hartsfield-Jackson Atlanta International Airport

Decatur is approximately 30-40 minutes from the airport. The course begins at 7:00am on Thursday and ends at 12:30pm on Sunday. Please make your flight arrangements accordingly. You are welcome to bring your luggage with you on Sunday and store it in our office for the day. Please allow 2 hours for travel to the airport and security check-in when arranging your departure flight. Website for the Atlanta airport: www.atlanta-airport.com

Hotel: Courtyard by Marriott Decatur/Emory (404) 371-0204 or (888) 236-2427

We have a preferred rate of \$124.00 per night. The rate code is O3I. Please note this is not a block of rooms. The rate offered is a corporate rate we have negotiated with the hotel. Please do not wait until the last minute to book a room as space for specific dates is not guaranteed.

If you are booking online, under Special Rates & Rewards, click the Corporate/Promotional code button to enter the rate code. If you are unable to get this rate please notify our office as soon as possible and we will be happy to help you with your room reservations. The website for the Courtyard is: <u>www.courtyarddecatur.com</u>

Courtyard Decatur Downtown/Emory 130 Clairemont Ave Decatur, GA 30030 (404) 371-0204 The Courtyard allows us to use their shuttle to transport anyone staying with them between our office and the hotel each day. You are welcome to stay at any hotel in the Atlanta area however it will be your responsibility to arrive on time for the course. The Podiatry Institute will not provide transportation to/from alternate hotels unless the Courtyard Decatur is sold out and we have to make alternate arrangements.

Transportation:

The Podiatry Institute will provide transportation to/from the Decatur Courtyard only. The hotel shuttle will be ready to leave by 6:45 AM on Thursday and Friday and by 7:45 AM on Saturday and Sunday, please be in the lobby and ready to go at these times. If you are not staying at the hotel it is your responsibility to arrive on time for the course. There is a \$6.00 per day parking fee if you are parking at the hospital. Directions to the hospital are listed at www.dekalbmedicalcenter.org click on Facilities & Directions then on Dekalb Medical at North Decatur.

The following companies provide service to the Decatur area:

Airport Metro Shuttle -(404) 766-6666 Airport Perimeter Connection -(404) 761-0260 Atlanta Superior Shuttle -(770) 457-4794 Decatur's Best Taxi -(404) 371-9422 Gwinnett Airport Shuttle -770-638-0666 Peachtree Shuttle -(770) 486-3596 by appointment only

Please call the company direct for pricing information and to arrange for pick-up/drop-off. Prices range from \$30-\$55 per person.

MARTA: Atlanta's subway system

This is the most inexpensive way get around Atlanta. There is a MARTA station inside the airport, but you will need to change trains to get to Decatur. Take the train north from the airport to the Five Points station to change trains. Then take the "blue line" heading east to the Decatur station. The hotel is about a block from the MARTA station and they will pick you up if you ask them to. MARTA is pretty easy to navigate, just be aware of your surroundings if you are coming in late at night. MARTA's website: www.itsmarta.com