

## **Podiatry Institute Cadaver Surgical Skills Course General Information Page**

Each of our surgical skills courses take place Thursday thru Sunday. The course starts at 8:30 AM and concludes at 5:30 PM each day except for Sunday. The course will end at 12:30 PM on Sunday.

### **Course Location:**

#### **The Podiatry Institute**

2675 N Decatur Rd, Ste. 309, Decatur, GA 30033

770-939-0393

The Podiatry Institute is located in the 2675 Professional Building on the campus of DeKalb Medical hospital. Decatur is an Atlanta suburb located east of downtown Atlanta and we are about 30-40 minutes away from the airport.

### **Hotel Information:**

#### **Courtyard Decatur Downtown**

130 Clairemont Ave, Decatur, GA 30030

404-371-0204

**PI Business Rate:** \$159.00 per night plus tax, based on availability

**Business Rate Code:** O3I

**Please note:** This hotel does fill up rather quickly. Please book your room as soon as possible. If you are unable to get this rate or a room for any reason, please let us know and we will be happy to help you with your hotel reservations.

[www.marriott.com/hotels/travel/atldc-courtyard-atlanta-decatur-downtown-emory/](http://www.marriott.com/hotels/travel/atldc-courtyard-atlanta-decatur-downtown-emory/)

For more information on the Decatur area click here:

<http://www.visitdecaturgeorgia.com/tourism>

### **Dress Code:**

The dress code during the course is scrubs or casual to business casual (no shorts and sandals please) and closed-toe shoes. You are welcome to change once you arrive for the course. We do ask that you bring your own scrubs. We have some on hand, but can not guarantee the quantity or sizes available.

### **Airport:**

#### **Hartsfield-Jackson Atlanta International Airport**

Decatur is approximately 30-40 minutes from the airport. The course begins at 8:30 AM on Thursday and ends at 12:30 PM on Sunday. Please make your flight arrangements accordingly. You are welcome to bring your luggage with you on Sunday and store it in our office for the day. Please allow 2 hours for travel to the airport and security check-in when arranging your departure flight. Atlanta airport website: [www.atlanta-airport.com](http://www.atlanta-airport.com)

**Transportation:**

Shuttle pick up time will be 8:00 AM each morning. Shuttle service is provided by AAA GO Limo and Transportation. They will pick-up and drop off at the Courtyard Decatur Downtown each day of the course. This hotel is the closest to our office and right in the middle of downtown Decatur with several restaurants and shopping within walking distance.

The Podiatry Institute covers the cost of the shuttle to and from the course Thursday-Saturday. On Sunday, we cover the cost from the hotel to the course. It will be up to attendees to arrange transportation from the course Sunday afternoon.

AAA GO Limo and Transportation offers our attendees a discounted rate of \$48.50 to/from the airport. Please contact AAA GO Limo and Transportation directly at (678) 851-2457 to arrange for transportation to/from the airport. You will need to advise that you are attending a Podiatry Institute course to get the discounted rate.

**Cancellation Policy:**

The \$500 deposit is non-refundable. All cancellations must be received 2 weeks prior to the course. Cancellations received prior to 2 weeks will be allowed to transfer the full amount to a later course or have a refund minus the deposit applied to the credit card. Cancellations received less than 2 weeks prior are transferable less the deposit.