

Surgical Pearls By The Sea

Exhibit Space Application

April 30 – May 3, 2019
Newport Marriott
Newport, RI

THIS FORM MUST ACCOMPANY YOUR PAYMENT

To confirm your reservation submit this form to Karen Daniel at k.daniel@podiatryinstitute.com or fax to 404-508-8539.
Registration received less than 2 weeks prior to meeting will not be included in conference materials.

Exhibitor Fee (Table Top, No Sharing) = \$1250 by check, \$1288 by credit card. Full payment must accompany this completed form. \$1500 if application received after March 30, 2020.

Payment Method

My Check in the amount of \$ _____ Payment enclosed

Please make check payable to: The Podiatry Institute ♦ Federal Tax ID #58-1906272

Charge Visa Master Card American Express Discover

Credit Card Number _____ Exp. Date ____ / ____

Cardholder Name _____ Signature _____

Mail Check & Application to: The Podiatry Institute
2675 North Decatur Rd. ♦ Suite 309 ♦ Decatur, GA 30033

The Following Company Information Will Be Printed In The Conference Program:

(Company Name) _____

(Street Address) _____

(City) _____ (State) _____ (Zip) _____

(Office Phone) _____ - _____ - _____ (Website) _____

25-word description of product or service _____

Representative(s) at Conference: Name _____ Email _____

Name _____ Email _____

Send email to k.daniel@podiatryinstitute.com names/emails of any additional representatives

Primary Representative's email _____

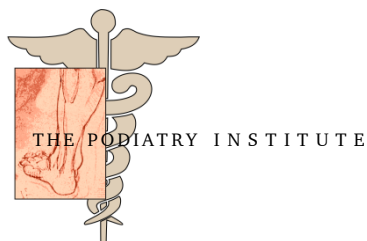
Company Contact _____ **Title** _____

Email _____

Companies You Prefer Not To Exhibit Next To: _____

Electricity Required? Yes No

For more sponsorship information contact: Dan Vickers at The Podiatry Institute ♦ 770-939-0393
dvickers@mindspring.com



Surgical Pearls By The Sea **Exhibitor Prospectus**

April 30 – May 3, 2019

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Newport, RI

- ◆ Breakfasts, lunch and breaks will be held in the exhibit hall to maximize your contact with attendees.
- ◆ There are a number of opportunities available to sponsor conference events & speakers. Call Dan Vickers at 770-939-0393 for more information.
- ◆ **CANCELLATION POLICY:** All cancellation/rescheduling requests must be made in writing. Cancellation requests can be sent via fax to 404-508-8539 or email to k.daniel@podiatryinstitute.com. Cancellations requiring a refund will be assessed a \$250 cancellation fee. Transfer requests are not subject to a cancellation fee and will be valid for a period of one year from the date of issue. Registration fees are non-refundable/non-transferrable within two weeks of the conference start date.
- ◆ **FDA REGULATIONS:** Exhibitors shall comply with all applicable Food and Drug Administration (FDA) regulations including, without limitation, FDA restrictions on the promotion of investigational and preapproved drug and devices and the FDA prohibition on promoting approved drugs and devices for unapproved uses. Any product not FDA approved for a particular use or not commercially available in the USA may be exhibited only if accompanied by easily visible signage indicating the status of the product.
- ◆ The Podiatry Institute reserves the right to refuse exhibit space if the vendor's product, service, or display/booth is not consistent with the character of the event.

Exhibit Table Top Fee = \$1250 by check, \$1288 by credit card – Includes 6' draped table, two chairs and electricity if needed. \$1500 if application received after March 30, 2020. No sharing .

Exhibit materials weighing 150 lbs. or more and/or being shipped via pallet/crate may be subject to additional charges from the hotel's receiving department.

Exhibit Registration Full payment for your exhibit must accompany space confirmation agreement. Applications will be accepted until space is sold out.

Exhibit Schedule:	Thursday, April 30	10:00 AM - 12:00 PM	Setup
		12:00 PM - 1:00 PM	Exhibit Hall Opens
		3:30 PM - 4:15 PM	Afternoon Break
		7:30 PM	Exhibit Hall Closes
	Friday, May 1	7:00 AM - 7:30 AM	Breakfast in Exhibit Hall
		10:00 AM - 10:45 AM	Morning Break
		12:45 PM - 1:45 PM	Lunch with Exhibitors
		4:00 PM - 4:45 PM	Afternoon Break
		5:00 PM	Exhibit Hall Closes
	Saturday, May 2	7:00 AM - 7:30 AM	Breakfast in Exhibit Hall
		9:30 AM - 10:15 AM	Morning Break
		11:00 AM	Exhibit Hall Closes
	Sunday, May 3		Optional

Conference Hotel Newport Marriott
25 Americas Cup Avenue
Newport, RI 02840
401-849-1000
800-228-9290
Podiatry Institute Rate: \$249.00
Please make your reservation NOW! Cut-off date – 04/01/20

Shipping Information
Newport Marriott
25 Americas Cup Avenue
Newport, RI 02840
Attn: Dan Vickers, Podiatry Institute Conference
April 30 – May 3, 2020

For Further Information
Dan Vickers, CAE
Executive Director
The Podiatry Institute
2675 North Decatur Rd., Suite 309
Decatur, GA 30033
770-939-0393